

# COUNTY OF SUFFOLK



**STEVEN BELLONE**  
SUFFOLK COUNTY EXECUTIVE

## DEPARTMENT OF HEALTH SERVICES

**GREGSON H. PIGOTT, MD, MPH**  
Commissioner

March 9, 2020

Dear Superintendent:

Earlier this week, New York State Department of Health (NYSDOH) put forth directives regarding monitoring and quarantining of students and staff related to COVID-2019. NYSDOH directed that students and faculty returning from currently impacted countries or regions of impacted countries will be required to be quarantined for fourteen (14) days upon return from such country. After discussion with NYSDOH, they clarified that impacted countries, refer to those countries designated level 2 or level 3 travel health notice. As of today, those countries include: China, Iran, Italy, South Korea, and Japan.

Schools (K-12) are responsible for reporting students and faculty returning from the abovementioned countries to the local health department. Such reporting should include school sponsored travel or individual travel. In order to streamline the process, please use the following procedure for reporting travel cases to Suffolk County Department of Health Services (SCDHS):

- Provide the attached letter from SCDHS to families of students or staff who have returned from an impacted country notifying them that they will need to self-isolate for fourteen days from returning from the impacted country.
- Complete secure form located at: <https://suffolkcountyny.force.com/public/servicetypes>
  - Information to be transmitted should include the following information: contact information for school staff making report; name, address and phone number of students and/or staff who have traveled; which country they returned from; and when they returned.

Once the form is received, SCDHS will contact the family or staff within 24 hours to review the self- quarantine process. SCDHS staff will ensure those under self-quarantine have the appropriate shelter and resources during that time period.

Household or family members who did not travel are not required to follow these guidelines at this time. They may continue with their normal daily activities, including work or school, as long as you do not become ill.

For more information regarding COVID-2019, please visit the following links:

<https://www.cdc.gov/coronavirus/2019-ncov/travelers/index.html>

<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/index.html>

<https://suffolkcountyny.gov/Departments/Health-Services/Health-Bulletins/Novel-Coronavirus>

Please contact SCDHS at (631) 854-0333 with any questions or concerns. Thank you in advance for your cooperation in this initiative.

Sincerely,

  
Gregson H. Pigott, MD, MPH



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