

## WUFSD CALENDAR FOR THE 2020-21 BUDGET

WUFSD	TASK	DATE	BY WHOM
1	Meeting to discuss Contingency Budget & realignment of Budget Codes with appropriate Budget Assignments for the \$69,006,597	December 1 - December 31, 2019	Superintendent, Business Official, Special Education, Facilities, HR, Curriculum, Principals
2	Discussions of Salaries, Benefits, HR, BOCES, Special Education, Facilities, Contractual Supplies	January 1 - January 31, 2020	Superintendent, Business Official, Special Education, Facilities, HR, Curriculum, Principals
3	Draft of Budget Calendar	Monday, February 3, 2020	Superintendent, Business Official
4	Approval of Budget Calendar	Wednesday, February 26, 2020	Board of Education
5	Distribution of Budget Calendar	Thursday, February 27, 2020	Business Official
6	Submit Tax Levy Limit to the Office of the Comptroller Tax & Finance	Friday, February 28, 2020 ( <b>The last day to submit the Tax Levy is Sunday, March 1st</b> )	Business Official
7	Board Administration/Budget Workshops with Faculty, PTA & the Public	Various dates March & April 2020; 03/11/20, 03/18/20, 04/01/20 & 04/22/20	Superintendent, Business Official
8	Adoption of Proposed Budget	Wednesday, April 22, 2020 ( <b>The last day to adopt the Budget is Friday, April 24th</b> )	Board of Education at the Board Meeting
9	Publication of 4 Legal Notices	Friday, April 3, 2020; April 17, 2020; May 1, 2020; May 8, 2020	District Clerk
10	Property Tax Report Card submitted to SED and local newspapers	Friday, April 24, 2020	Business Official
11	Distribution of Budget and "Required information to Schools"	Monday, April 27, 2020	Business Official
12	Distribution of the Budget Newsletter	Monday, April 27, 2020	Superintendent, Business Official
13	Budget Hearing (includes Budget Presentation to the Public)	Wednesday, May 6, 2020, at the Budget Hearing	Superintendent, Business Official
14	Mail School Budget Notice Card	Friday, May 8, 2020	Superintendent, Business Official
<b>15</b>	<b>BUDGET VOTE</b>	<b>Tuesday, May 19, 2020</b>	<b>PUBLIC</b>