
Parents' Bill of Rights for Data Privacy and Security

The Wyandanch Union Free School District is committed to protecting the privacy and security of each student's data. Parents should be aware of the following rights they have concerning their child's data:

- 1) A student's personally identifiable information cannot be sold or released for any commercial purposes.
- 2) Parents have the right to inspect and review the complete contents of their child's education record.
- 3) Existing state and federal laws, and safeguards such as encryption, firewalls, protect the confidentiality of a student's personally identifiable information and password protection must be in place when data is stored or transferred.
- 4) A complete list of all student data elements collected by the State Education Department is available for public review at: <http://www.p12.nysed.gov/irs/sirs/documentation/NYSEDstudentData.xlsx>, or by writing to the office of Information & Reporting Services, New York State Education Department, Room 863 EBA, 89 Washington Avenue, Albany, NY 12234.
- 5) Parents have the right to file complaints about possible breaches of student data. Parents may submit a complaint regarding a potential breach by the District to Mr. Steven Berger, Director of Support Operations, Wyandanch Union Free School District, 1445 Dr. Martin L. King, Jr. Blvd., Wyandanch, NY 11798. Complaints pertaining to the State Education Department or one of its third party vendors should be directed in writing to the Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, NY 12234, or email to CPO@mail.nysed.gov. The complaint process is under development and will be established through regulations to be proposed by the State Education Department's Chief Privacy Officer.
- 6) The State Education Department's Chief Privacy Officer will develop additional elements for this Parents' Bill of Rights, which will be prescribed in Regulations of the Commissioner and updated by the District accordingly.
- 7) Upon the adoption of regulations and guidance from the State Education Department, as required by Education Law 2-d(3)(d) and 2-d(5)(a-b), if the District enters into a contract with a third party, supplemental information for each such contract will be appended to this Parents' Bill of Rights.
- 8) Parents may access the State Education Department's Parents' Bill of Rights at: <http://www.p12.nysed.gov/docs/parents-bill-of-rights.pdf>.

**EXCERPT FROM
WYANDANCH UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION MINUTES OF
VOTING SESSION
HELD ON MARCH 20, 2019
CENTRAL ADMINISTRATION BUILDING
1445 DR. MARTIN LUTHER KING, JR. BOULEVARD
WYANDANCH, NEW YORK 11798**

**ADMIN #4
Parents' Bill of
Rights**

BACKGROUND INFORMATION:

To satisfy their responsibilities regarding the provision of education to students in pre-kindergarten through grade twelve, "educational agencies" in the State of New York collect and maintain certain personally identifiable information from the education records of their students. As part of the Common Core Implementation Reform Act, Education Law §2-d requires that each educational agency in the State of New York must develop a Parents' Bill of Rights for Data Privacy and Security (Parents' Bill of Rights). The Parents' Bill of Rights must be published on the website of each educational agency, and must be included with every contract the educational agency enters into with a "third party contractor" where the third party contractor receives student data, or certain protected teacher/principal data related to Annual Professional Performance Reviews that is designated as confidential pursuant to Education Law §3012-c ("APPR data").

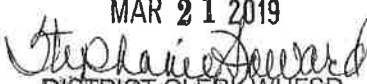
The purpose of the Parents' Bill of Rights is to inform parents (which also include legal guardians or persons in parental relation to a student, but generally not the parents of a student who is age eighteen or over) of the legal requirements regarding privacy, security and use of student data. In addition to the federal Family Educational Rights and Privacy Act (FERPA), Education Law §2-d provides important new protections for student data, and new remedies for breaches of the responsibility to maintain the security and confidentiality of such data.

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education approves the preparation of the Parents' Bill of Rights for Data Privacy and Security Policy for the Wyandanch Union Free School District.

Motion by Fenwick, second by Robinson

Motion carried 6-0-0

CERTIFIED

MAR 21 2019

DISTRICT CLERK-WUFSB